



# ROSTER MANAGEMENT SYSTEM

## BASIC INSTRUCTIONS



# INTRODUCTION

This system permits review and editing of our database of members and there will be several classes of access to the system:

- Division Financial Secretaries (permitted to view and edit their roster and officers only)
- Guests (permitted to view but not edit any data)
- County Secretaries (permitted to view and edit their County Officers only)
- State Secretaries (permitted to update their State Officers and view all division rosters, and county or division officers)
- Directors (permitted to view only and not edit State, County, and Divisions within their charge)
- National Secretary/Admin (permitted full access)
- Division Presidents will generally be granted “guest” access for their division except in special circumstances.



## INTRODUCTION (CONTINUED)



- By design, the Financial Secretary is the lead but the division president may request a surrogate be given access in the event that the financial Secretary is unable or unwilling to be the lead. There will be a limit of 2 officers that will have access to any one division.



# GETTING ACCESS

- If you are newly elected to the position of Financial Secretary you will need to send an email to Joe Ryan in the national Secretary's Office to begin the registration process. [Joe.Ryan.AOH@gmail.com](mailto:Joe.Ryan.AOH@gmail.com)
- Once received Joe will send you an invite to join the system. We use of this form of contact to enhance security
- Be careful, the email invite will come from "no-reply"@AOH.com which may mean it could end up in your spam folder depending on your internet provider
- Once received you will be directed to register with a password. Your email will be your ID and you create your own password to log on. If you forget your password there is a link there to request a reset
- As stated briefly before, this system permits you to review, and change your member information. Once you make the changes submit them, the changes will be effective when approved. (this may take up to 24 hours)



Ancient Order of  
**HIBERNIANS**  
IRISH • CATHOLIC • AMERICAN



**AOH Membership Roster - 28ES09**  
**Essex County Division 9, Montclair, NJ**  
**Michael J. Delahunty Division 9 - Montclair NJ**

**70 Members**    NextMemberID 28ES090251  
Regular Members: 65    Clergy: 4  
Active Military: 0    National Life: 1    Major Degrees: 14 (20.00%)

**This year's  
Changes ...**

New Members: 4  
Reinstated: 0  
Transfers: 0  
Resigned: 0  
Died: 0  
Suspended: 0  
Net Change: +4 (+6.06%)

**Pres:** John Marrin  
**VP:** James P Fallon  
**RecSec:** Patrick O'Rourke  
**FinSec:** Terence McHugh  
**Treas:** Terence McHugh

[View Officers](#)

[Open Designate Officers \[FORM-9\]](#)

**Form-9 filed: 05/27/2021**  
**Division EIN #: 22-3941285**

When you first log in you will see your division roster header, followed by the division membership listing. The header contains three parts. (three columns)

**Left Column** - The division basic information, Name number and member summary. Including breakdown by regular, clergy and military and also a percentage of degreed members.

**Middle Column** - This year's changes including new, and dropped members showing net increase or decrease and showing the growth as a percent

**Right Column** - Lists the division top 5 officers, a button to change officers (form 9) and the date the last form 9 was recorded as well as the division EIN number if known.



<p><b>AOH Membership Roster - 28ES09</b>  <b>Essex County Division 9, Montclair, NJ</b>  <b>Michael J. Delahunty Division 9 - Montclair NJ</b></p> <p><b>70 Members</b>    NextMemberID 28ES090251  Regular Members: 65    Clergy: 4  Active Military: 0    National Life: 1    Major Degrees: 14 (20.00%)</p>	<p><b>This year's Changes ...</b>  New Members: 4  Reinstated: 0  Transfers: 0  Resigned: 0  Died: 0  Suspended: 0  Net Change: +4 (+6.06%)</p>	<p>Pres: John Marrin  VP: James P Fallon  RecSec: Patrick O'Rourke  FinSec: Terence McHugh  Treas: Terence McHugh</p> <p><a href="#">View Officers</a></p> <p><a href="#">Open Designate Officers [FORM-9]</a></p> <p><b>Form-9 filed: 05/27/2021</b>  Division EIN #: 22-3941285</p>
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[Updates On Top](#)   
[Sort By Name](#)   
[Add New Member](#)   
[Reinstate Member](#)   
[Export as CSV](#)

Member ID / Status	Name and Address	Major / Vet	Home Phone / Cell Phone / Email Address	Dates
<a href="#">28ES090003</a> 1 - Regular Member	JOSEPH P BARRY 31 ELM STREET BLOOMFIELD, NJ 07003-3520		Home: Cell: Email:	Birth: Init: Term:
	REV. BRYAN PAGE			

Immediately below the header is the roster listing. There are 5 gray background buttons:

- **Updates on top / updates inline** – toggles between listing all the changes made visible on the top of the table or in place
- **Sort By Name / Sort by ID** – toggles between sorting by number(default) or by member name
- **Add New Member** – Clicking this you will see an input form for new member information. No need to assign a number the system performs this for you
- **Reinstate Member** – clicking this permits you to enter information of a member that wished to be re-instated. If those member's number is known it may be assigned.
- **Export as CSV** – clicking here permits you to save and export your roster as a CSV file you will be directed to save first and them may print as needed.



<p><b>AOH Membership Roster - 28ES09</b>  <b>Essex County Division 9, Montclair, NJ</b>  <b>Michael J. Delahunty Division 9 - Montclair NJ</b></p> <p><b>70 Members</b>    NextMemberID 28ES090251          Regular Members: 65    Clergy: 4          Active Military: 0    National Life: 1    Major Degrees: 14 (20.00%)</p>	<p><b>This year's Changes ...</b>          New Members: 4          Reinstated: 0          Transfers: 0          Resigned: 0          Died: 0          Suspended: 0          Net Change: +4 (+6.06%)</p>	<p>Pres: John Marrin          VP: James P Fallon          RecSec: Patrick O'Rourke          FinSec: Terence McHugh          Treas: Terence McHugh</p> <p><a href="#">View Officers</a></p> <p><a href="#">Open Designate Officers [FORM-9]</a></p> <p><b>Form-9 filed: 05/27/2021</b>          Division EIN #: 22-3941285</p>
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[Updates On Top](#)   
 [Sort By Name](#)   
 [Add New Member](#)   
 [Reinstate Member](#)   
 [Export as CSV](#)

Member ID / Status	Name and Address	Major / Vet	Home Phone / Cell Phone / Email Address	Dates
<a href="#">28ES090003</a> 1 - Regular Member	JOSEPH P BARRY 31 ELM STREET BLOOMFIELD, NJ 07003-3520		Home: Cell: Email:	Birth: Init: Term:
	REV. BRYAN PAGE			

Immediately below the grey buttons you will see the Roster itself with 5 columns:

**1st column** is Member ID and Status i.e., regular member, clergy etc.

- **2nd column** is the name and address
- **3rd column** is Degree and Veteran status
- **4th column** is home phone, cell phone and email address
- **5th column** is the member date of birth, initiation date and termination date

The member ID in the first column is highlighted (Blue) To access the record for that member just click on that highlighted number



Once you click on a member you will open their data. and it appears as below:



 Ancient Order of  
**HIBERNIANS**  
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**AOH Member Update - 40**

Member Number  
28ES090014

Prefix:  First Name:  Middle Init:  Last Name:  Suffix:

Address  
  
Address 2:

City:  State:  Zip Code:  Home Phone:

Email Address:  Cell Phone:

Member Status:  Major DGR:  Veteran:  Branch Of Service:

Date of Birth:  Date Initiated:  Date Terminated:  Termination Code:

You may now edit the data in the fields which are not grayed out. Simply click in the field and make your changes. When you are finished with the edits click on the button “Submit Update” to send us the data. Your changes will be reviewed and approved and a new membership card will be printed and mailed to you. Please fill in ALL FIELDS.

You will note when opening a record for member data it will appear in upper case. The form however will accept lower case and mixed case entries. Keep in mind that what you enter is what will be printed. If you would like to have your cards match the ones sent to you earlier this year you should use upper case. This is by no means a requirement.

**Note Member status, Veteran and Branch of service are all drop down menus. You will not be able to edit the Degree field as this needs to be confirmed by our records at National**



# ADDING A NEW MEMBER



Once you select “Add New Member” a blank record will appear as below

  
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**AOH Member Update - 40**

Member Number  
**NEW-MEMBER** [Print Card](#)

Prefix	First Name	Middle Init.	Last Name	Suffix

Address  
Address 2

City	State	Zip Code	Home Phone

Email Address  
Cell Phone

Member Status	Major DGR	Veteran	Branch Of Service
1 - Regular Member		No	

Date of Birth	Date Initiated	Date Terminated	Termination Code
mm/dd/yyyy	mm/dd/yyyy	mm/dd/yyyy	

- Fill in ALL FIELDS Note a Member number will be automatically generated as the next available number from your existing roster.
- Once completed click on the “Submit Update” button.
- Note Greyed in fields may not be edited



# REINSTATEMENTS


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<b>AOH Membership Roster - 28ES09</b> <b>Essex County Division 9, Montclair, NJ</b> <b>Michael J. Delahunty Division 9 - Montclair NJ</b>  <b>70 Members</b> NextMemberID 28ES090251 <small>Regular Members: 65    Clergy: 4</small> <small>Active Military: 0    National Life: 1    Major Degrees: 14 (20.00%)</small>	<b>This year's Changes ...</b> <small>New Members: 4</small> <small>Reinstated: 0</small> <small>Transfers: 0</small> <small>Resigned: 0</small> <small>Died: 0</small> <small>Suspended: 0</small> <small>Net Change: +4 (+6.06%)</small>	<b>Pres: John Marrin</b> <b>VP: James P Fallon</b> <b>RecSec: Patrick O'Rourke</b> <b>FinSec: Terence McHugh</b> <b>Treas: Terence McHugh</b> <a href="#">View Officers</a>  <a href="#">Open Designate Officers [FORM-9]</a> <b>Form-9 filed: 06/18/2021</b> <small>Division EIN # 3941285</small>
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[Updates On Top](#)  
 [Sort By Name](#)  
 [Add New Member](#)  
 [Reinstate Member](#)  
 [Export as CSV](#)

Member ID / Status	Name and Address	Major / Vet	Home Phone / Cell Phone / Email Address	Dates
<a href="#">28ES090003</a>	JOSEPH P BARRY 31 ELM STREET		Home: Cell:	Birth: Init:

- If you are reinstating a member, please check the Button at the top of the member update form (“Re-Instate Member”). Once the update screen is open, complete with all known data. Provide member’s old number if known, if unknown, just leave blank and they will be assigned the next available number. Note you may not add the Degree year. If the members degree year is known please email Joe.Ryan.AOH@gmail.com and inform us. The degree will be verified and added at the national office.



# REINSTATEMENTS

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### AOH Member Update - 40

Member Number		Old AOH ID (last 4 digits)			
<b>REINSTATE</b>		<b>28ES09</b>		<input type="button" value="Print Card"/>	
Prefix	First Name	Middle Init	Last Name	Suffix	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Address					
<input type="text"/>					
Address 2					
<input type="text"/>					
City		State	Zip Code	Home Phone	
<input type="text"/>		<input type="text"/>	<input type="text"/>	<input type="text"/>	
Email Address			Cell Phone		
<input type="text"/>			<input type="text"/>		
Member Status		Major DGR	Veteran	Branch Of Service	
1 - Regular Member		<input type="text"/>	No	<input type="text"/>	
Date of Birth	Date Initiated	Date Terminated	Termination Code		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		

- If the brothers old member number is known please supply it. If not the system will add him as new at the end of your roster.
- When finished click on the “Submit Update” button



# TERMINATING A MEMBER

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### AOH Member Update - 40

Member Number  
**28ES090003** [Print Card](#)

Prefix	First Name	Middle Init	Last Name	Suffix
	JOSEPH	P	BARRY	

Address  
31 ELM STREET

Address 2

City State Zip Code Home Phone  
BLOOMFIELD NJ 07003-3520

Email Address Cell Phone

Member Status Major DGR Veteran  
1 - Regular Member

Date of Birth Date Initiated Date Terminated Termination Code  
mm/dd/yyyy mm/dd/yyyy mm/dd/yyyy

[Submit Update](#) [Cancel](#)

- 6 - Transfer
- 7 - Death
- 8 - Resigned
- 9 - Suspended

- Open the member record by clicking on his number. Complete the Date Terminated field AND the termination code from the drop down selections. Then click on the “submit update” button.



# EXPORTING DATA

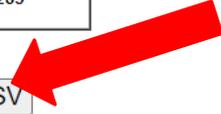


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<p><b>AOH Membership Roster - 28ES09</b>  <b>Essex County Division 9, Montclair, NJ</b>  <b>Michael J. Delahunty Division 9 - Montclair NJ</b></p> <p><b>70 Members</b>    NextMemberID 28ES090251          Regular Members: 65    Clergy: 4          Active Military: 0    National Life: 1    Major Degrees: 14 (20.00%)</p>	<p><b>This year's Changes ...</b>          New Members: 4          Reinstated: 0          Transfers: 0          Resigned: 0          Died: 0          Suspended: 0          Net Change: +4 (+6.06%)</p>	<p>Pres: John Marrin          VP: James P Fallon          RecSec: Patrick O'Rourke          FinSec: Terence McHugh          Treas: Terence McHugh</p> <p><a href="#">View Officers</a></p> <p><a href="#">Open Designate Officers [FORM-9]</a>  <b>Form-9 filed: 06/18/2021</b>          Division EIN #: 22-3941285</p>
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Updates On Top | Sort By Name | Add New Member | Reinstate Member | Export as CSV

Member ID / Status	Name and Address	Major / Vet	Home Phone / Cell Phone / Email Address	Dates
<a href="#">28ES090003</a>	JOSEPH P BARRY 31 ELM STREET		Home: Cell:	Birth: Init:



- When you click on the “Export as a .csv,” you will immediately be prompted to name the file and choose a location for it on your computer. Then click “save.”
- At this point you will be able to open the file and print or manipulate it as you wish.

Very importantly, **Form 40s have been discontinued** and will be no longer accepted for changes. This only reinforces the fact that the **Financial Secretary MUST have access and use the computer.** The Division president may make special arrangements as necessary, but our goal is to have no more than 2 individuals in a division with access.



# CERTIFICATE OF ELECTION (FORM 9)



 <p>Ancient Order of <b>HIBERNIANS</b> IRISH • CATHOLIC • AMERICAN</p>		
<p><b>AOH Membership Roster - 28ES09</b> <b>Essex County Division 9, Montclair, NJ</b> <b>Michael J. Delahunty Division 9 - Montclair NJ</b></p> <p><b>70 Members</b>    NextMemberID 28ES090251 Regular Members: 65    Clergy: 4 Active Military: 0    National Life: 1    Major Degrees: 14 (20.00%)</p>	<p><b>This year's Changes ...</b> New Members: 4 Reinstated: 0 Transfers: 0 Resigned: 0 Died: 0 Suspended: 0 Net Change: +4 (+6.06%)</p>	<p>Pres: John Marrin VP: James P Fallon RecSec: Patrick O'Rourke FinSec: Terence McHugh Treas: Terence McHugh</p> <p><a href="#">View Officers</a></p> <p><a href="#">Open Designate Officers [FORM-9]</a></p> <p><b>Form-9 filed: 06/18/2021</b> Division EIN #: 22-3941285</p>

- Paper form 9s have been retired now with the addition of the “Designating Officers” function in the system.
- To change your division officers, click on the “Open Designate Officers” button. This will reveal your online form 9 as shown on the next slide





# CERTIFICATE OF ELECTION (FORM 9)



## Ancient Order of HIBERNIANS IRISH • CATHOLIC • AMERICAN

**AOH Membership Roster - 28ES09**  
**Essex County Division 9, Montclair, NJ**  
**Michael J. Delahunty Division 9 - Montclair NJ**

**70 Members**    NextMemberID 28ES090251  
Regular Members: 65    Clergy: 4  
Active Military: 0    National Life: 1    Major Degrees: 14 (20.00%)

**This year's Changes ...**  
New Members: 4  
Reinstated: 0  
Transfers: 0  
Resigned: 0  
Died: 0  
Suspended: 0  
Net Change: +4 (+6.06%)

**Pres:** John Marrin  
**VP:** James P Fallon  
**RecSec:** Patrick O'Rourke  
**FinSec:** Terence McHugh  
**Treas:** Terence McHugh

[View Officers](#)

[Close Designate Officers \[FORM-9\]](#)

**Form-9 filed: 06/18/2021**  
Division EIN #: 22-3941285

**Tool Tip:**  
To designate a new officer, first click the Officer's title, then click the Member's ID#, or [vacant](#) to remove the current officer.

**NOTE!** Both the President and the Financial Sec. require an EMail address.  
Please be sure to add it to the intended members before designating them to office.  
(You will not be able to update member data while Form-9 is open!)

### FORM-9

**Current Officers...**

**New Officers...**

**Elected:**

**President:** [28ES090221](#) John Marrin  
**Vice President:** [28ES090016](#) James P Fallon  
**Recording Sec:** [28ES090229](#) Patrick O'Rourke


- To record new officers just click on the office title or the blank entry field on the right, and you will see it highlighted in blue.
- Now just scroll down into the roster below and click on the membership number of the brother you wish to have in that office, or you may click on the membership number of a current officer.



# CERTIFICATE OF ELECTION (FORM 9)



Updates On Top   Sort By Name   Add New Member   Reinstate Member   Export as CSV

Member ID / Status	Name and Address	Major / Vet	Home Phone / Cell Phone / Email Address	Dates
<a href="#">28ES090003</a> 1 - Regular Member	JOSEPH P BARRY 31 ELM STREET BLOOMFIELD, NJ 07003-3520		Home: Cell: Email:	Birth: Init: Term:
<a href="#">28ES090004</a> 2 - Clergy	REV BRYAN PAGE OUR LADY OF CZESTOCHOWA 120 SUSSEX ST JERSEY CITY, NJ 07302		Home: Cell: Email: fatherbryan@gmail.com	Birth: Init: Term:
<a href="#">28ES090005</a> 1 - Regular Member	Brian V Connolly 85 Johnson Avenue Bloomfield, NJ 07003		Home: Cell: Email: bvconnolly24@gmail.com	Birth: Init: Term:
<a href="#">28ES090006</a> 1 - Regular Member	EUGENE J BYRNE 142 GORDONHURST AVE. MONTCLAIR, NJ 07043-1744		Home: Cell: Email:	Birth: Init: Term:
<a href="#">28ES090012</a> 1 - Regular Member	DREW MELILLO 67 ELMWOOD DRIVE MONTCLAIR, NJ 07039		Home: Cell: Email:	Birth: Init: 09/23/2016 Term:
<a href="#">28ES090014</a> 4 - National Life Member	JERE E COLE JR 4 MAGNOLIA LN CALDWELL, NJ 07006	Major: DGR90 Veteran: Air Force	Home: 973-366-3545 Cell: 973-632-7914 Email: JCOLE4838@GMAIL.COM	Birth: 06/19/1945 Init: Term:
<a href="#">28ES090016</a> 1 - Regular Member	JAMES P FALLON 81 EVANS RD. BLOOMFIELD, NJ 07003	Major: DGR12 Veteran:	Home: Cell: 201-245-2267 Email: JFallon@primehealthcare.com	Birth: Init: Term:
<a href="#">28ES090031</a> 1 - Regular Member	ROBERT LYNCH 74 ELMWOOD ROAD VERONA, NJ 07044	Major: DGR06 Veteran:	Home: Cell: Email: rpslynch@comcast.net	Birth: Init: Term:
<a href="#">28ES090034</a>	JOHN P FOLEY 25 EVELYN ROAD		Home: Cell:	Birth: Init:



# CERTIFICATE OF ELECTION (FORM 9)



Ancient Order of  
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**AOH Membership Roster - 28ES09**  
**Essex County Division 9, Montclair, NJ**  
**Michael J. Delahunty Division 9 - Montclair NJ**

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Suspended: 0  
Net Change: +4 (+6.06%)

**Pres:** John Marrin  
**VP:** James P Fallon  
**RecSec:** Patrick O'Rourke  
**FinSec:** Terence McHugh  
**Treas:** Terence McHugh

[View Officers](#)

[Close Designate Officers \[FORM-9\]](#)

**Form-9 filed: 06/18/2021**  
**Division EIN #: 22-3941285**

**Tool Tip:**  
To designate a new officer, first click the Officer's title, then click the Member's ID#, or [vacant](#) to remove the current officer.

**NOTE!** Both the President and the Financial Sec. require an EMail address. Please be sure to add it to the intended members before designating them to office. (You will not be able to update member data while Form-9 is open!)

**FORM-9**

**Current Officers...**

**New Officers**

**Elected:**

President: [28ES090221](#) **John Marrin**

**Vice President:** [28ES090016](#) **James P Fallon**

Recording Sec: [28ES090229](#) **Patrick O'Rourke**

Financial Sec: [28ES090107](#) **Terence McHugh**

Treasurer: [28ES090107](#) **Terence McHugh**

Chmn Standing: [28ES090056](#) **Frank Kiernan**

[28ES090014](#) **Jere E Cole Jr**



- Once done that brother will appear in the "New Officers" column. Note the highlight will automatically advance to the next office, but if you want to manually pick the office just advance your cursor accordingly



# CERTIFICATE OF ELECTION (FORM 9)

Sentinel:	<a href="#">vacant</a>	
Past President:	<a href="#">28ES090014</a> Jere E Cole Jr	
<b>Appointed:</b>		
Chaplain:	<a href="#">28ES090004</a> Rev Bryan Page	
Historian:	<a href="#">vacant</a>	
Organizer:	<a href="#">vacant</a>	
Charities & Missions:	<a href="#">vacant</a>	
Catholic Action:	<a href="#">vacant</a>	
F.F.A.I.:	<a href="#">vacant</a>	
Pro-Life:	<a href="#">vacant</a>	
P.E.C.:	<a href="#">vacant</a>	
Immigration:	<a href="#">vacant</a>	
Hunger Project:	<a href="#">vacant</a>	
Project St. Patrick:	<a href="#">vacant</a>	
Veterans Affairs:	<a href="#">vacant</a>	
Webmaster:	<a href="#">vacant</a>	

[Submit New Officers](#)

- When you are finished with all the officers, click on the “**Submit Installed Officers**” button lower left.
- When the new officers are approved by the National Secretary they will appear in your form 9.



# CERTIFICATE OF ELECTION (FORM 9)



Updates On Top | Sort By Name | Export as CSV

Member ID / Status	Name and Address	Majors / Alt	Home Phone / Cell Phone / Email Address	Dates
1 - Regular Member	JOSEPH F. RAGGY 37 ELM STREET MORRISTOWN, NJ 07960		Home Cell Email	Home Alt Term
2 - CWSP	OUR LADY OF CLOUTIEROWN 150 RUSSETT ST JERSEY CITY, NJ 07310		Home Cell Email: lathetravn@gmail.com	Home Alt Term
1 - Regular Member	James V. Conway 95 Johnson Avenue Woodland, NJ 07093		Home Cell Email: jvcconway4@gmail.com	Home Alt Term
1 - Regular Member	FRANK J. BRYAN 142 W. 11th Street JERSEY CITY, NJ 07310		Home Cell Email	Home Alt Term
1 - Regular Member	FRANK J. BRYAN 142 W. 11th Street JERSEY CITY, NJ 07310		Home Cell Email	Home Alt Term
1 - Regular Member	FRANK J. BRYAN 142 W. 11th Street JERSEY CITY, NJ 07310		Home Cell Email	Home Alt Term
1 - Regular Member	FRANK J. BRYAN 142 W. 11th Street JERSEY CITY, NJ 07310		Home Cell Email	Home Alt Term
1 - Regular Member	FRANK J. BRYAN 142 W. 11th Street JERSEY CITY, NJ 07310		Home Cell Email	Home Alt Term
1 - Regular Member	FRANK J. BRYAN 142 W. 11th Street JERSEY CITY, NJ 07310		Home Cell Email	Home Alt Term
1 - Regular Member	FRANK J. BRYAN 142 W. 11th Street JERSEY CITY, NJ 07310		Home Cell Email	Home Alt Term

- Note, if you select a brother that does not have an email or telephone for the office of President or Financial Secretary when you click on his name a red warning will appear indicating that choice may not be made as the required email is missing. Simply scroll down the roster and submit that change. Then proceed as above.



# CERTIFICATE OF ELECTION (FORM 9) COUNTY

- The elected county secretary will perform the same function as the division financial secretary except that the forms that you view will be different. First upon logging in, your home division will appear. Next click on the “Other Divisions” link at the top within the green menu bar.

ROSTER OTHER DIVISIONS... HELP PRINT LOG

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**AOH Membership Roster - 30SU04**  
Suffolk County Division 4, Huntington, NY  
John F. Kennedy Division 4

**197 Members** NextMemberID 30SU040333  
Regular Members: 194 Clergy: 2  
Active Military: 1 National Life: 0 Major Degrees: 55 (27.92%)

**This year's Changes ...**  
New Members: 18  
Reinstated: 0  
Transfers: 0  
Resigned: 0  
Died: 6  
Suspended: 2  
Net Change: +10 (+5.35%)

**Pres:** John Broderick  
**VP:** Matthew White  
**RecSec:** Stephen Fox  
**FinSec:** Paul Dougherty  
**Treas:** John Monahan  
[View Officers](#)

**Form-9 filed:** 06/23/2021  
Division EIN #:

Member ID / Status	Name and Address	Major / Vet	Home Phone / Cell Phone / Email Address	Dates
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# CERTIFICATE OF ELECTION (FORM 9) COUNTY



 Ancient Order of  
**HIBERNIANS**  
IRISH • CATHOLIC • AMERICAN

30SU00 NY, Suffolk Co.,	<b>Suffolk County Board</b>
30SU01 NY, Suffolk Co., Bayshore	Queen of All Hearts Division
30SU02 NY, Suffolk Co., Babylon	St. Patrick's Division 2
30SU03 NY, Suffolk Co., Smithtown	Kevin Barry Division 3
30SU04 NY, Suffolk Co., Huntington	John F. Kennedy Division 4
30SU05 NY, Suffolk Co., Patchogue	Mary and Joseph Thompson Division 5
30SU07 NY, Suffolk Co., East Islip	Our Lady of Knock Division 7
30SU08 NY, Suffolk Co., Centereach	Thomas J. Clarke Division 8
30SU09 NY, Suffolk Co., Port Jefferson	Father Murphy of Boolavogue - Division 9 - Port Jefferson, NY
30SU11 NY, Suffolk Co., Hampton Bays	Michael Collins Division 11

<b>AOH Membership Roster - 30SU04</b> <b>Suffolk County Division 4, Huntington, NY</b> <b>John F. Kennedy Division 4</b>  <b>197 Members</b> NextMemberID 30SU040333 Regular Members: 194    Clergy: 2 Active Military: 1    National Life: 0    Major Degrees: 55 (27.92%)	<b>This year's Changes ...</b> New Members: 18 Reinstated: 0 Transfers: 0 Resigned: 0 Died: 6 Suspended: 2 Net Change: +10 (+5.35%)	<b>Pres:</b> John Broderick <b>VP:</b> Matthew White <b>RecSec:</b> Stephen Fox <b>FinSec:</b> Paul Dougherty <b>Treas:</b> John Monahan <a href="#">View Officers</a>  <b>Form-9 filed: 06/23/2021</b> Division EIN #:
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- This screen will appear. Click on the Green County Board Bar



# CERTIFICATE OF ELECTION (FORM 9) COUNTY



HOME ROSTER OTHER DIVISIONS... HELP PRINT LOG OFF

**Suffolk County Board**

Reinstated: 12  
Transfers: 0  
Resigned: 11  
Died: 18  
Suspended: 2  
Net Change: +61 (+3.96%)

PinSec: Dennis Harty  
Treas: Frank J Nappe

1603 Members 9 Divisions  
Regular Members: 1544 Clergy: 26  
Active Military: 18 National Life: 14 Major Degrees: 699 (43.61%)

Open Designate Officers (FORM-9)  
Form-9 filed: 05/14/2021  
EIN #: 01-123456789

Search

Refresh View  Natl  State  County  Division Officer Selections...  Omit Summary  Sort By Name

ID#	Name	Email	Home Phone	Cell Phone
30SU00001	William J Gorham III	lpgorham448@optonline.net	631-377-6977	631-377-6977
30SU00002	William A Corrigan	wcorrigan@verizon.net	631-458-0118	631-804-8188
30SU00003	Richard M McCrossen	rmccrossen@gmail.com	631-380-8898	631-726-4488
30SU00004	Dennis Harty	dennisaharty@gmail.com		631-241-8230
30SU00005	Frank J Nappe	frnj12a@netcose.net	631-729-3163	631-846-8489
30SU119120	Stephen D Lemanski	stevlemanski@gmail.com	631-377-3787	631-478-8002
30SU001001	James Doherty	jamesd1970@hotmail.com		631-605-5887
30SU00006	John J Wahlberg	handlabaru@hotmail.com	631-665-8236	618-635-3263
30SU00007	Christopher H Thompson	ctlawman@aol.com	631-831-2408	631-747-1187
30SU00008	Jeff P Nisler	jeff.nisler@gmail.com	631-385-2425	631-807-3864
30SU00009	Lawrence M Hurley	lh2larry@aol.com		631-813-0839
30SU00010	Brian M Clancy	bmclon7@gmail.com		631-823-7883
30SU00011	Rev Henry W Reid	hreid@drvc.org	631-688-1143	
30SU00012	Joseph E Kelly	deadendboys3@hotmail.com	631-828-1699	
30SU00013	Lawrence M Hurley	lh2larry@aol.com		631-813-0839
30SU00014	John W Ryan	sustanableforest@aol.com	631-774-2799	
30SU00015	Matthew McCrossen	mccrossenmatthew@gmail.com	631-380-8898	631-828-2314
30SU00016	William Riley			
30SU00017	Patrick Spero			
30SU00018	Matthew McCrossen	mccrossenmatthew@gmail.com	631-380-8898	631-828-2314
30SU00	vacant			
30SU040001	John W Ryan	sustanableforest@aol.com	631-774-2799	
30SU00	vacant			

- The County Board is displayed for editing
- Click on the “Open Designate Officers” Gray button



# CERTIFICATE OF ELECTION (FORM 9) COUNTY



**FORM-9**

**Tool Tip:**  
To designate a new officer, first click the Officer's title, then click the Member's ID#, or [vacant](#) to remove the current officer.

**NOTE!** Both the President and the Financial Sec. require an EMail address. Please be sure to add it to the intended members before designating them to office. (You will not be able to update member data while Form-9 is open!)

Current Officers...		New Officers...	
<b>Elected:</b>			
President:	<a href="#">30SU090028</a> William J Gorham III		
Vice President:	<a href="#">30SU020491</a> William A Corrigan		
Recording Sec:	<a href="#">30SU030034</a> Richard M McCrossen		
Financial Sec:	<a href="#">30SU020243</a> Dennis Harty		
Treasurer:	<a href="#">30SU050075</a> Frank J Nappe		
Chmn Standing:	<a href="#">30SU110123</a> Stephen D Lemanski		
Marshal:	<a href="#">30SU071022</a> James Doherty		
Sentinel:	<a href="#">30SU010016</a> John J Wahlberg		
Past President:	<a href="#">30SU050058</a> Christopher H Thompson		
Trustee:	<a href="#">30SU040021</a> Jeff Nisler		
Trustee:	<a href="#">30SU050071</a> Lawrence M Hurley		
Trustee:	<a href="#">30SU030107</a> Brian M Clancy		
<b>Appointed:</b>			
Chaplain:	<a href="#">30SU090009</a> Rev Henry W Reid		
Historian:	<a href="#">30SU090004</a> Joseph E Kelly		
Organizer:	<a href="#">30SU050071</a> Lawrence M Hurley		
Charities & Missions:	<a href="#">30SU040083</a> John W Ryan		
Catholic Action:	<a href="#">30SU030042</a> Matthew McCrossen		
F.F.A.I.:	<a href="#">30SU090071</a> William Riley		
Pro-Life:	<a href="#">30SU090106</a> Patrick Spero		
P.E.C.:	<a href="#">30SU030042</a> Matthew McCrossen		
Immigration:	<a href="#">vacant</a>		
Hunger Project:	<a href="#">30SU040083</a> John W Ryan		
Project St. Patrick:	<a href="#">vacant</a>		
Veterans Affairs:	<a href="#">30SU071022</a> James Doherty		
Webmaster:	<a href="#">30SU040021</a> Jeff Nisler		

- The County officers are open for editing
- Proceed as above for division instructions replacing offices as necessary
- Notice the Search bar is within the form
- When complete Click on “Submit” at the bottom



# CERTIFICATE OF ELECTION (FORM 9) STATE



- The elected State Secretary will perform the same function as the County and Division financial secretary except that the forms that you view will be different. First upon logging in, your home division will appear. Next click on the “Other Divisions” link at the top within the green menu bar.

The screenshot shows the AOH website interface. At the top is a green navigation bar with links for ROSTER, OTHER DIVISIONS (highlighted with a red arrow), HELP, PRINT, and LOG. Below the navigation bar is the AOH logo and the text 'Ancient Order of HIBERNIANS IRISH • CATHOLIC • AMERICAN'. The main content area is divided into three columns: 1. 'AOH Membership Roster - 30SU04 Suffolk County Division 4, Huntington, NY John F. Kennedy Division 4' with '197 Members' and a breakdown of member types. 2. 'This year's Changes ...' with statistics on new members, reinstated, transfers, resigned, died, suspended, and net change. 3. Officers list: Pres: John Broderick, VP: Matthew White, RecSec: Stephen Fox, FinSec: Paul Dougherty, Treas: John Monahan, and a 'View Officers' button. Below the columns is a search bar and a table with headers: Member ID / Status, Name and Address, Major / Vet, Home Phone / Cell Phone / Email Address, and Dates. The table content is partially visible below the headers.

Member ID / Status	Name and Address	Major / Vet	Home Phone / Cell Phone / Email Address	Dates
...	...	...	...	...



# CERTIFICATE OF ELECTION (FORM 9) STATE



 Ancient Order of  
**HIBERNIANS**  
IRISH • CATHOLIC • AMERICAN

300000	<b>New York State Board</b>
30AG01 NY, Allegany Co., Wellsville	Irish Brotherhood of the Tinn... Division 1
30AL00 NY, Albany Co.,	<b>Albany County Board - NY</b>
30AL01 NY, Albany Co., Watervliet	Watervliet Division 1
30AL05 NY, Albany Co., Albany	Fr. Henry Tansey Division 5
30BR01 NY, Broome Co., Binghamton	Monsignor Lawrence E. Giblin Division One
30BX00 NY, Bronx Co.,	<b>Bronx County Board - NY</b>
30BX03 NY, Bronx Co., Bronx	Bronx Division 3
30BX04 NY, Bronx Co., Bronx	Throgg's Neck Division 4
30BX05 NY, Bronx Co., Bronx	Bronx Division 5
30BX07 NY, Bronx Co., Bronx	Daniel J. Quilty Division 7
30CA01 NY, Cayuga Co., Auburn	John F. Kennedy Division 1
30CG01 NY, Chemung Co., Elmira	Chemung Division 1
30CT02 NY, Cattaraugus Co., Olean	Olean AOH Division 2
30DU01 NY, Dutchess Co., Poughkeepsie	Msgr Sheahan Division 1
30ER01 NY, Erie Co., Buffalo	Thomas W. Carroll Division 1
30ER04 NY, Erie Co., Buffalo	Police Emerald Society Division 4
30GR02 NY, Greene Co., Greenville	Greene County Rock Mass Division 2
30JE01 NY, Jefferson Co., Watertown	Watertown Division 1

- This screen will appear. Click on the White State Board Bar



# CERTIFICATE OF ELECTION (FORM 9) STATE



Ancient Order of  
**HIBERNIANS**  
IRISH • CATHOLIC • AMERICAN

<p><b>AOH Membership Summary - 300000</b></p> <p><b>New York State Board</b></p> <p><b>8903 Members 79 Divisions</b> Regular Members: 8501 Clergy: 258 Active Military: 90 National Life: 45 Major Degrees: 2918 (32.78%)</p>	<p><b>This year's Changes ...</b> New Members: 279 Reinstated: 70 Transfers: 9 Resigned: 56 Died: 107 Suspended: 39 Net Change: +138 (+1.57%)</p>	<p><b>Pres:</b> Thomas A Lambert <b>VP:</b> John J Manning <b>Sec:</b> Thomas O'Donnell <b>Treas:</b> Thomas A Beirne</p> <p><a href="#">Open Designate Officers [FORM-9]</a> <b>Form-9 filed: 04/26/2021</b> EIN #:</p>
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Natl  State  County  Division   Omit Summary  Sort By Name

300000 New York State Board					
Title	ID#	Name	Email	Home Phone	Call Phone
State President:	<a href="#">30ER010008</a>	<b>Thomas A Lambert</b>	tomlambert12@aol.com	716-798-7887	
State Vice President:	<a href="#">30QU040008</a>	<b>John J Manning</b>	jmanningnysaoh@gmail.com	917-589-0047	
State Secretary:	<a href="#">30NI010012</a>	<b>Thomas O'Donnell</b>	tmodonnell@roadrunner.com	716-284-6559	
State Treasurer:	<a href="#">30NY090248</a>	<b>Thomas A Beirne</b>	tombeirne4@hotmail.com	914-867-9442	848-584-1918
State Director:	300000	vacant			
State Director:	300000	vacant			
State Director:	300000	vacant			
State Director:	300000	vacant			
State Director:	300000	vacant			
State Director:	300000	vacant			
State Director:	300000	vacant			
State Director:	300000	vacant			
State Past President:	<a href="#">30SU070183</a>	<b>Victor Vogel</b>	vvogel@nysaoh.com	831-513-0721	
State Chaplain:	<a href="#">30SU090008</a>	<b>Rev Henry W Reid</b>	hreid@drvc.org	831-988-1143	
State Historian:	<a href="#">30SU080008</a>	<b>Michael McCormack</b>	aohbard@optonline.net	831-732-1390	
State Organizer:	<a href="#">30AL050445</a>	<b>Timothy McSweeney</b>	newjack12007@yahoo.com		518-961-1588
State Charities & Missions:	<a href="#">30SU020528</a>	<b>Matthew Buckley</b>	matthew@buckleyny.com		831-831-8923

- Once opened you will see your state officers
- Please proceed as above with the county officers
- First opening the Designate Officers button
- Never forgetting to click on “Submit New Officers “ when finished



# CERTIFICATE OF ELECTION (FORM 9) STATE



Ancient Order of  
**HIBERNIANS**  
IRISH • CATHOLIC • AMERICAN

**AOH Membership Summary - 300000**

**New York State Board**

**8903 Members 79 Divisions**

Regular Members: 8501 Clergy: 258  
Active Military: 90 National Life: 45 Major Degrees: 2918 (32.78%)

**This year's  
Changes ...**

New Members: 279  
Reinstated: 70  
Transfers: 9  
Resigned: 56  
Died: 107  
Suspended: 39  
Net Change: +138 (+1.57%)

**Pres:** Thomas A Lambert  
**VP:** John J Manning  
**Sec:** Thomas O'Donnell  
**Treas:** Thomas A Beirne

[Close Designate Officers \[FORM-9\]](#)

**Form-9 filed: 04/26/2021**  
**EIN #:**

**FORM-9**

**Tool Tip:**  
To designate a new officer, first click the Officer's title,  
then click the Member's ID#, or [vacant](#); to remove the current officer.

**NOTE!** Both the President and the Financial Sec. require an EMail address.  
Please be sure to add it to the intended members before designating them to office.  
(You will not be able to update member data while Form-9 is open!)

**Current Officers...**

**New Officers...**

**Elected:**

President: [30ER010009](#) **Thomas A Lambert**

Vice President: [30CU040006](#) **John J Manning**

Secretary: [30NI010012](#) **Thomas O'Donnell**

Treasurer: [30NY090248](#) **Thomas A Beirne**

Director: [vacant](#)

Past President: [30SU070183](#) **Victor Vogel**

**Appointed:**

- Make the changes





The End  
Thank You